

# EXTERNAL SERVICES SCRUTINY COMMITTEE - WORK PROGRAMME 2015/2016

**Contact Officer:** Nikki O'Halloran  
**Telephone:** 01895 250472

## REASON FOR ITEM

To enable the Committee to plan and track the progress of its work in accordance with good project management practice.

## OPTIONS OPEN TO THE COMMITTEE

Members may add, delete or amend future items included on the Work Programme. The Committee may also make suggestions about future issues for consideration at its meetings.

## INFORMATION

1. The Committee's meetings tend to start at either 5pm or 6pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for the next municipal year are as follows:

Meetings	Room
Wednesday 17 June 2015 - 6pm	CR5
Tuesday 14 July 2015 - 6pm	CR6
Thursday 17 September 2015 - 6pm	CR6
Thursday 8 October 2015 - 6pm	CR3 & CR3a
Tuesday 17 November 2015 - 6pm	CR6
Tuesday 12 January 2016 - 6pm	CR6
Tuesday 16 February 2016 - 6pm	CR3 & CR3a
Tuesday 15 March 2016 - 6pm	CR5
Tuesday 26 April 2016 - 6pm	CR5

2. The External Services Scrutiny Committee has a statutory role to scrutinise local NHS organisations in line with the health powers conferred by the Health and Social Care Act 2001. As such, the Committee will invite the Chief Executives and/or Directors of the relevant Trusts to attend at least two meetings during the municipal year to account for the work of their organisations and undertake a review into any issues of concern.
3. In addition, the Committee usually reviews the local NHS Trusts' Quality Account reports at its April meeting. This meeting is held as late in the month as practicable to ensure that the Trusts have adequate time to produce a draft report. Government guidance stipulates that the Committee is given 30 days from receipt of each draft report to provide a response of up to 1,000 words for verbatim inclusion in the final version of the Trusts' reports.
4. The Committee also acts as a Crime and Disorder Committee as defined in the Crime and Disorder (Overview and Scrutiny) Regulations 2009. To fulfil this role, the Committee holds two meetings each year (to which representatives of the Safer Hillingdon Partnership (SHP)

---

## PART I – MEMBERS, PUBLIC AND PRESS

are invited) to scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions. The SHP comprises representatives at an executive level of the 'responsible authorities' (police, local authority, fire and rescue authority, health service, probation service), the elected Cabinet Member responsible for community safety at the Council, the Director of Public Health, a representative from the London Mayor's Office for Policing and Crime and the Chairman of Hillingdon's Safer Neighbourhood Board.

5. Other areas that can be looked at by the Committee during the course of the year include the scrutiny of work of non-Hillingdon Council agencies whose actions affect residents of the London Borough of Hillingdon. Members can also identify areas of concern to the community within their remit and instigate an appropriate review process.
6. In addition to the single meeting reviews undertaken by the Committee, up to two consecutive Working Groups are set up during each municipal year to undertake major scrutiny reviews.
7. During the previous municipal year, it was agreed that consideration be given to undertaking a review of the alcohol related admissions of young people to A&E and a scoping report has been drafted and appended to this report for Members' agreement. However, should the Committee decide that it does not want to pursue this topic, Members are asked to suggest an alternative subject and effort will then be made to include a scoping report on this new topic for the next Committee meeting on 14 July 2015. Consideration will also need to be given to establishing the composition and meeting dates and times for the Working Group.